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**NQT Secondary CPD 2018-19**

**Booking Form**

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| **School / MAT** |  |
| **Billing Address** |  |
| **Billing Contact Name** |  |
| **Billing email address** |  |
| **Delegate names** |  |
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| **Delegate email addresses** |  |
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| **Dietary requirements** Please provide details for each NQT as necessary |  |
| **CPD Package to be booked:** | **Number of NQT places:** |
| **NQT Conference**  Free for NQTs registered with NQT South West |  |
| **Secondary CPD** |  |
| **Session 1: Effective behaviour management** 22 November 2018 £60 per NQT |  |
| **Session 2: Literacy**  7 February 2019  £60 per NQT |  |
| **Session 3: School subject visits**  Dates TBC  £30 per NQT |  |
| **Session 4: Marking and data**  14 May 2019  £60 per NQT |  |
| **Session 5: Assessment and differentiation**  4 June 2019  £120 per NQT |  |
| **Total cost:** |  |

**Cancellations:** If you wish to cancel your booking, please notify us in writing or by email as soon as possible. You will be required to pay 50% of the course cost for cancellations made within two weeks of the course and 100% payment for cancellations made within 5 working days.

**Non-attendance:** If you are unable to attend this training event due to unforeseen circumstances on the day please let us know as soon as possible. An administration fee may be payable in such cases.

Please return this booking form to: [admin@nqtsouthwest.org.uk](file:///\\uffculmeschool\filestore\FinanceAreas\MaksymczukL\NQT\NQT%20CPD%202018-19\admin@nqtsouthwest.org.uk)